

# **MINUTES OF MEETING Alexandra Palace and Park Board HELD ON Monday, 29th March, 2021, 7.00 - 9.20 pm**

## **PRESENT:**

**Councillors: Mike Hakata (Chair), Elin Weston (Vice-Chair), Nick da Costa, Dana Carlin, Eldridge Culverwell, Bob Hare, Jason Beazley, Duncan Neill and Nigel Willmott**

### **78. FILMING AT MEETINGS**

The Chair informed all present that the meeting was to be live streamed on the Council's website.

### **79. APOLOGIES FOR ABSENCE**

None.

### **80. URGENT BUSINESS**

None.

### **81. DECLARATIONS OF INTERESTS**

None.

### **82. QUESTIONS, DEPUTATIONS OR PETITIONS**

None received.

### **83. MINUTES**

**RESOLVED** that the minutes of the Alexandra Palace and Park Board meetings held on 10 December 2020, 26 January 2021 and 15 March 2021 were approved as correct records.

### **84. TO CONSIDER ANY ADVICE OR COMMENTS FROM RECENT SAC/CC MEETINGS**

The Chair outlined the key issues discussed at recent SAC/CC meetings: park licence and planning application. The main issue raised was that the SAC/CC requested to be kept informed in relation to planning applications.

Councillor Hare queried whether the Conservation Area Advisory Committee would be consulted on signage and it was advised that as a member of the Statutory Advisory Committee they would be consulted as part of that process.

## **85. MEMBERS' INTERESTS**

Natalie Layton, Charity Secretary, requested that Members check their interests already declared and advise whether any updates were required.

Members queried whether their political party memberships should be added. **Action: Natalie Layton to check and update if required.**

## **86. CEO'S REPORT**

Louise Stewart, Chief Executive, introduced the report as set out in the agenda pack.

The Chair noted that the mast had been lit on the national day of remembrance of people who had lost their lives to Covid-19, and that it was important to be mindful of the policy when considering requests for the mast to be lit. He also noted that it was important not to expect Alexandra Palace to mirror all occasions acknowledged by the Council.

Members noted the update on travellers in the park and the Chair requested that the protocol be circulated. **Action: Natalie Layton**

**RESOLVED that the report be noted.**

## **87. FRRAC CHAIR'S REPORT**

Councillor Carlin introduced the report which highlighted relevant considerations of the FRRAC at its recent meetings. It was noted that the detail referred to in the recommendations was contained in the exempt report.

**RESOLVED that the Board**

- i. approves the recommendations in the exempt draft 2021/22 Consolidated Budget and the exempt feedback from FRRAC;**
- ii. approves the 2021/22 Delivery Plan Priorities and notes that the Trust will not be able to move further towards London Living Wage as planned, although the target date for achieving LLW remains 2022;**
- iii. considers the risks of not having adequate insurance policies and fire safety systems in place;**
- iv. notes the reputational risk if events in the Park are not managed properly.**

## **88. FINANCIAL POSITION OF THE TRUST**

Dorota Dominiczak, Director of Finance & Resources, introduced the report as set out. The current financial forecast for the year ending 31 March 2021 (based on February 2021 actuals) was not materially different to the information in the report, which was based on the November closed position.

The Chief Executive emphasised the reliance that the Trust had on Gift Aid and advised that APTL events were required to ensure that donations could continue to be made using these funds.

The Chair asked whether a list of sponsors could be included on the Alexandra Palace website. The Chief Executive advised that where sponsors were linked to specific activities they would be mentioned, and also where appropriate in the Annual report.

In response to questions from Board Members, it was explained that in table 6, the figure of £606k was the total amount of short-term creditors. Members noted that the table was quite confusing and asked whether it could be made clearer that the figures were sub-totals for each section.

**RESOLVED that the report be noted.**

**89. PROCUREMENT - SUMMARY REPORT**

Emma Dagnes, Deputy Chief Executive, introduced the report as set out. The report provided an update in regard to current procurement exercises.

In response to questions from the Board, it was advised that quotes had been received for the fire systems upgrade, and Ridge & Partners LLP had been appointed to undertake best value and technical reviews. Funding for the glazing and space frames would be provided within Alexandra Palace resources however, this would significantly reduce the capital expenditure budget, so the Trust planned to approach the Council for further funding.

**RESOLVED that the report be noted.**

**90. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

None.

**91. FUTURE MEETINGS**

12 July 2021  
11 October 2021  
13 December 2021  
24 January 2022  
15 March 2022

**92. EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED that the press and public be excluded for the consideration of items 16-22 as they exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information).**

**93. EXEMPT - MINUTES**

**RESOLVED that the exempt minutes of the meetings held on 14 December 2020 and 26 January 2021 be approved as a correct record.**

**94. EXEMPT - DRAFT 2021/22 CONSOLIDATED BUDGET & DELIVERY PLAN PRIORITIES**

**The recommendations in the report were approved.**

**95. EXEMPT - 2021/22 INSURANCE RENEWAL**

**The recommendations in the report were approved.**

**96. EXEMPT - EQUITY, DIVERSITY & INCLUSION (EDI) ACTION PLAN**

**The recommendations in the report were approved.**

**97. EXEMPT - REPORT FROM CHAIR OF APTL**

**The recommendations in the report were approved.**

**98. EXEMPT - SAFEGUARDING AND WHISTLEBLOWING REPORTING (IF REQUIRED)**

**Noted.**

**99. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

**None.**

CHAIR: Councillor Mike Hakata

Signed by Chair .....

Date .....